

Internal Title: **Lifeguard**

Purpose: Provide the users of the Texas Swimming Center exceptional customer service, and enforce pool rules to create a safe pool environment.

Job Responsibilities:

- Provide oversight of Texas Swimming Center facilities/pools and swimmers, consistently enforcing all policies and procedures. Maintain proper position and posture while lifeguarding, whether roving or sitting.
- Take **initiative** by anticipating risk management concerns and address accordingly.
- Utilize strong **communication** skills and **tactfulness** to deliver excellent customer service when responding to questions or concerns from members, participants and guests.
- Abide by safety standards at all times. Maintain a high skill level in swimming, lifeguarding, knowledge of emergency procedures and rescue techniques.
- Hold current American Red Cross certification in Lifeguarding/CPR/AED/First Aid.
- Attend mandatory meetings and training sessions (in-services are announced at the beginning of each semester - Fall, Spring & Summer). **Speak** publicly and express ideas in a respectful manner when attending and actively participating in staff trainings and meetings. Display a strong ability to work in a **team** structure and in an environment comprised of diverse populations.
- React to emergencies and difficult situations in a responsible way, according to standards. Respond **professionally** and with a sense of urgency to ensure the safety of all individuals participating in the program. Activate and execute the Emergency Action Plan, and respond to medical emergencies in a calm, effective manner.
- **Communicate** thoughts and ideas clearly when delivering program information to participants. **Adapt** to changing policies and procedures when necessary and be able to **communicate** changes effectively to customers and guests in a short time frame.
- Utilize excellent **problem solving**, **flexibility** and **adaptability** when resolving issues with peer employees and/or participants, including no-shows, schedule changes, weather, tardiness, substitutions and policy infractions.
- Demonstrate personal accountability, **professionalism** and strong **work ethic** through punctuality, appropriate dress, preparation, ethical behavior, integrity and positivity.
- Demonstrate **leadership** by setting the standard for peer employees, completing tasks on shift with accuracy.
- Take **initiative** by conducting thorough rounds of the facility in order to bring any pertinent comments, suggestions or concerns affecting the program, staffing and facilities to the Building Supervisor or full-time staff.
- Assist with highly **organized** and **detail-oriented** tasks, such as incident descriptions and injury reports.
- Develop lifeguarding **technical skills** by practicing to achieve proficiency in water rescue, first aid, identifying high risk behaviors, effective scanning, responding to injuries/life threatening conditions and maintaining vigilance.
- Leverage **digital technologies** ethically and efficiently to solve problems, complete tasks, and accomplish goals. These may include technologies such as Workday, Humanity, and other applicable softwares/technologies.
- Enhance **career management** by developing the ability to identify and articulate skills, strengths, knowledge, and experiences.
- Other duties as assigned.

Competencies Developed on the Job:

- Communication Skills
- Critical Thinking/Problem Solving
- Teamwork/Collaboration
- Professionalism/Work Ethic
- Leadership
- Career Management
- Digital Technology

Primary working conditions and other requirements (additional items may apply):

- Regular and punctual attendance at the workplace
- Work with other people of diverse backgrounds
- Exposure to dust
- Work around chemical fumes
- Work around large crowds
- Work in a fast-paced environment
- Work around noise, including construction noise
- Exposure to standard office environment

- Use of keyboard, and other computer and/or office equipment
- Exposure to outdoor work and all weather conditions (employees required to use proper protective gear and supplies)
- Exposure to swimming pools
- Lift a maximum of 50 pounds; Push/pull a maximum of 25 pounds
- Reach above shoulders, grasping, squeezing
- Standing, walking, squatting, kneeling, sitting; as well as seeing, watching and viewing
- Repetitive bending/stooping
- Climbing stairs/ladders; exposure to heights
- Holding a **First Aid/CPR/AED or Lifeguarding** certification for this position conveys a duty to act in the event of a medical emergency while on shift. In the unlikely event of an emergency, social distancing requirements may be disrupted in order to provide the proper care to participants.

Additional information:

- Security sensitive position. All employees are required to report any arrests to their supervisor. Employees are required to self-disclose the final disposition of any criminal case in which they are involved. UT will review criminal violations to determine their impact on campus safety and security or other campus operations. UT retains the ability to take disciplinary action when employee conduct poses a threat to campus safety and security or other campus operations or contradicts the core values upon which The University is built.